

# Credibility . Confidence . Career

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## CMCP<sup>®</sup> Certification FAQs

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### How do I earn a CMCP<sup>®</sup> Certification?

Submit your application, schedule your exam, and complete your exam with a passing score. You must first verify you meet the eligibility criteria as outlined in the CMCP certification handbook. The certification handbook can be downloaded from [www.creci.org/information-and-resources](http://www.creci.org/information-and-resources).

### What are the eligibility requirements?

There are several eligibility pathways a CMCP candidate can choose from based on their work history, degree, and hours of professional development in the CRE industry. You can find more information about the different Eligibility Pathways [here](#).

### How do I complete the application?

Select "Apply" from any creci.org website page or go straight to [www.creci.org/apply-now/](http://www.creci.org/apply-now/). After completing and submitting the application form, scroll to the bottom of the Apply Now page and submit your Application Payment.

### What does it cost to pursue the CMCP<sup>®</sup>?

The nonrefundable Application Fee for all candidates \$350. Depending upon the Eligibility Pathway a candidate chooses, the Exam Fee is either \$100 or \$250. Re-testing fees are \$250.

### What supporting documentation should I send with my application?

Professional experience must be validated with a supervisor signature on the application. Degree submissions will require a copy of an official transcript or photo of your diploma. Also include evidence of completion, such as a certificate or score report, for the professional development requirements.

### Does my degree have to be in property management?

No. Any degree from an accredited college in the US or Canada qualifies. For international degrees, your degree must be validated through a third party-service. Contact [education@boma.org](mailto:education@boma.org) for more information.

### Do I have to take a course prior to applying or sitting for the exam?

No. You should however review the CMCP exam blueprint to self-assess your knowledge base in the exam domain areas prior to testing. Reference the website section for Exams to access to the detailed blueprint.

### How long does it take to achieve the certification?

That's up to you. You will have a 6-month window of eligibility for scheduling and taking your CMCP exam once your application is approved and the exam fee has been paid.

### Do I have to be a BOMA Member to apply for the CMCP<sup>®</sup> Certification?

No membership is required for CMCP application or achievement.

### How long does my CMCP<sup>®</sup> Certification last? Do I need to recertify?

Once you pass the exam, you are a CMCP for the next three years. To renew your certification, you must complete 45 CEUs within that three-year period. A recertification handbook is available at [www.creci.org/renew](http://www.creci.org/renew).

### Do you accept degrees from colleges outside the United States?

Yes. International degrees require you to have transcript validated through a third-party service for US equivalency. Please reference this US Department of Education link for further information: <https://www2.ed.gov/about/offices/list/ous/international/usnei/us/edlite-visitus-forrecog.html>

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